

The Classical Academy  
975 Stout Road  
Colorado Springs, CO 80921

Board of Directors Meeting Minutes  
North Campus  
Monday, June 13, 2011

- I. Call to Order (6:00p.m.)
- II. Pledge of Allegiance / Roll Call Est. Time: 5 mins
- III. Board Training on TCA Annual Campaign
  - a. Presenter: David B / Jan S For: Information Est. Time: 55 mins

Jan and David reviewed a variety of informational sheets on the Annual Giving Fund: Keeping TCA, TCA. Tri-fold brochure 2011-12 Community Goal \$1M; Launch May 2011- June 2012; 3 yr plan; Priorities discussed were to close the compensation gap for faculty, North campus first floor construction, and maintain optimal class size.

David and Jan described feedback from parents and other potential donors in the many face to face meetings they have held in recent months.

Jan presented annual campaign status update as of June 13 on the amount of giving, online re-occurring giving process (32 have signed up this way), gift level distribution, President's Circle (33 have made 3 year pledges), FAQ's, Cost comparison of Multiple School options, info on TCA and its awards and recognition, a draft case for support, and sample pledge card mailings.

- IV. Comments from the Audience (approx 6:30p.m.) Est. Time: 5 mins
- V. Consent Agenda Est. Time: 5 mins
  - a. Minutes: April 26 and May 9
  - b. Ops Report
  - c. April Financials

Regarding April Financials, Dr. Woody confirmed that \$3.6M on deposit at Integrity Bank is insured.

Consent agenda items were approved by unanimous vote.

- VI. Discussion Agenda Items
  - a. Core Values Presentation
    - i. Presenter: Colleen Hare For: Information Est. Time: 30 mins

Colleen Hare presented a very moving testimony about how she has changed her testing style ... Colleen was trained in and taught a 'traditional education' style, but thought there had to be a better way. When Colleen started at TCA, she was excited to learn about Core Knowledge and Dorothy Sayer's 'Lost tools of learning'. A few years ago, Colleen began to incorporate Socratic Seminars and

some of Charlotte Mason's teaching methods into her teaching methods with the 2010-11 year 10<sup>th</sup> Grade English being a culmination. Every student was involved and engaged in the material. They all 'owned' each book the class studied. The results were amazing from increased individual performance to the depth of discussion within the classes. A student told Colleen that his life had change because of her class this year. He now has confidence in learning, explaining that he knows he can understand authors.

Dr. Bohn commented on some of his goals for secondary education, including increased level of student voice.

b. FAC Report

- i. Presenter: Jim Woody For: Information Est. Time: 5 min

Dr. Woody presented the FAC report. FAC endorsed version 50 of the 5 yr long range finance plan and noted the FAC will review these plans quarterly. FAC reviewed a report on unfunded long term capital construction and recommended that the Board review FY 2011/12 priority one projects with the TCA President and COO to assess priorities and consequences of unfunded projects

The FAC inquired about the status of our audit and Mark VanGambleare noted that an engagement letter was in process. The FAC noted the importance of the audit meeting required timelines for submission of financial data to D20

c. Modify 2010-2011 Budget

- i. Changes relevant to meeting audit and District 20 requirements  
ii. Presenter: Mark V. For: Discussion / Vote Est. Time: 10 mins

Changes as presented by CFO relevant to meeting audit and D20 requirements were approved by unanimous vote.

d. Fiscal Year 11/12 Proposed Budget & Budget Policy

- i. Discuss proposed budget for Fiscal Year 2011-2012  
ii. PPOR, Class Size & Reserves Policy regarding budget  
iii. Presenter: David B./ Mark V. For: 2<sup>nd</sup> Read/Vote Est. Time: 20 mins

Modifications as presented by CFO were approved by unanimous vote.

e. Annual Charter Review

- i. Update on TCA Charter Review with D20  
ii. Presenter: Kevin Collins For: 2<sup>nd</sup> Read / Vote Est. Time: 10 mins

Kevin Collins reviewed the two page summary of the Charter changes. The following resolution was approved by unanimous vote: Resolved, that the TCA Board of Director's approve the TCA Charter School Contract for The Classical Academy for 2011-2012, as recommended by the COO and TCA President. The official documents were then signed.

f. Parent Survey

- i. Update Board and survey results and possible next steps  
ii. Presenter: David B./ Kevin C. For: Information Est. Time: 15 mins

Kevin Collins reviewed a six (6) page handout and survey results concerning three (3) topics: Character, School Culture, Instructional Philosophy, answering board questions during the review.

g. BREAK (approximately 8:00pm)

h. SAC Discussion

- i. Proposal on how SACs communicate with TCA President
- ii. Presenter: Kirk Cameron For: 2<sup>nd</sup> Read / Vote Est. Time: 15 mins

Kirk Cameron presented a two page proposal regarding SAC communication. Kirk will work with Administration staff to further refine the proposal.

i. Michelle Rhee presentation

- i. Presenter: Jim Woody For: Information Est Time: 5 min
- Agenda Item was deferred to a future meeting.

j. TCA Board Election Process

- i. Discuss Mail-in Ballot or Electronic Voting option for 2012
- ii. Presenter: Jim Woody For: Discussion Est Time: 10 mins

There was a short discussion about using mail-in ballot or electronic voting for 2012. Bob Swanson noted that a change in the voting procedures would require a change to the TCA By-Laws which is a longer lead time process. Jim Woody was asked to create a draft proposal working with the TCA Admin staff and bring it back to the Board in a future meeting.

k. Board Subcommittee Proposals

- i. Presenter: Lisa Sutton For: Discussion Est Time: 10 mins
- Agenda Item was deferred to a future meeting.

l. PTO Roles & Responsibilities

- i. Presenter: Jim Kretchman For: Discussion Est Time: 10 mins

There was a short discussion about PTO roles and how the PTOs have changed over the years.

m. Presidential Objectives Review for 2010-2011

- i. Presenter: Board Chair For: Discussion Est Time: 25 mins
- Agenda Item was deferred to a future meeting.

n. Communication from Board to Community

- i. Presenter: Board Chair For: Discussion Est Time: 5 mins

o. Board Debrief / Future Meeting Schedules and Agenda Items

- i. Confirm next meeting dates and discuss any known agenda items
- ii. Presenter: Board Chair For: Discussion Est Time: 5 mins

The times for the July 29<sup>th</sup>-30<sup>th</sup> Board Retreat were confirmed and the planned agenda items agreed to:  
1. Board Governance, 2. Board/Admin Domains, and 3. College Pathways (potential).

VII. Executive Session

- a. Provide performance Feedback to TCA President, pursuant to Colo. Rev. Stat. sec. 24-6-402(4)(f)

The board adjourned to executive session pursuant to Colo. Rev. Stat. sec. 24-6-402(4)(f), at approximately 10:30pm -  
Approved by unanimous vote.

The board moved to adjourn to public session and to end the meeting at approximately 11:30pm - Approved by unanimous vote.

VIII. Future Agenda Items and Meetings

a. Future Agenda Items

- i. President Objectives for 2011-2012 – August
- ii. Annual By-Laws Review – August
- iii. Annual Code of Conduct Review – August
- iv. Parent input of Staff Evaluation - August

b. Regular Board Meeting Dates for 2011

- i. June 13, July 30 (Board Retreat), and August 8

IX. Adjournment